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**TITLE OF THE ARTICLE IN ENGLISH – 13-POINTS, BOLD TEXT, ALIGN TEXT LEFT, CAPITALIZED**

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Name SURNAME, Name SURNAME\*, Name SURNAME – bold text

First organization, address in English

Name SURNAME, Name SURNAME (if necessary) – bold text

Second organization, address in English

\**Corresponding author.* E-mail: mail@author.co

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**Summary**. Summary text in English. The text should be justified. The right and left spaces from the page margins are equal 1 cm. First-line indent of this paragraph: 0,25 cm. Title of summary should be bold.

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**Keywords:** key word 1; …; key word N

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**1. INTRODUCTION**

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Articles published in this journal should contain new original materials and information.

Authors of publications in journal do not get honorarium and also agree with the publication of articles in the printing version of the journal and also of the internet - version.

Responsibility for use of photos and drawings in the sent materials of articles lays on authors.

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**2. CHAPTER TITLE, BOLD TEXT, ALIGN TEXT LEFT, CAPITALIZED**

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Present instruction is an example of an article text. The article should be prepared in Word text editor. Wherever where no special indications, Times New Roman 11-points font is obligatory. Single line spacing. First-line indent of each paragraph: 0,5 cm. Symbols #11# determine blank lines of
a given height.

The article should include **5** to **10** pages of text together with figures, tables and literature. An even number of pages (**6** or **8**) is preferred.

Basic text may be written in English.

Document formatting: A4 Document, all margins: 2,5 cm.

Headlines. For the first page as it is shown in the example, but the number of journal, the volume, issue and the years of publishing will be specified by publisher. On the left of even pages – page number, on the right – authors (in the format: Name Initials. Surname, etc.). On the left of odd pages – title of the article (shortened version allowed), on the right – page number. For present instruction page numbering is exemplary. Final numbering will be specified by publisher.

Decimal numbering should be used for the paragraph’s titles, figures, equations and tables, as well as literature positions. Continuous numbering. Placing in the text of an article appropriate references to the bibliographic positions presented at the end is advisable. Literature references should be specified in square brackets, e.g. [2,8-10].

The text of an article should be divided into chapters and subsections –2 space lines 11 pt. before each chapter, 1 space line 11 pt. after each chapter; subsection titles – 1 space line 11 pt. before each subsection, after each subsection 1 space line 11 pt.

It is advised to use chapter numbering (1., 2.) and subsections as two-levels, i. e. 1.1, 1.2, 2.1.

Every article must contain conclusion or summary at the end and literature list afterwards.

The article is ended with the sentence containing the date of receiving the text to the publisher and the date of revised form acceptation. The concrete dates will be written by publisher.

Publisher may insert separate departure from the advised rules (e.g. other than advised spaces between title and the text) in case of publishing need. The same might be applied to authors, but it should earlier be consulted with the publisher.

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**2.1. Subsection title, bold text**

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For building equations Microsoft Equation Editor is being used. Basic font: Times New Roman, 12 pt, italic formatting. Number of equation with a straight font. Example of an equation:

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  (1)

#11#

where: Ms – actual size, Mm – maximal size, φ – gradient.

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**3. TABLES, FIGURES**

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Every table should have its own title. Horizontal text direction is preferred. Using vertical text direction will be acceptable exceptionally for large tables. In this case the table will be positioned on
a separate page.

Tables and figures numbering must be continuous and one-level.

An example of table building is shown below for Tab. 1.

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Table 1 Table caption

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Xy | A | B | C | D |
| Yz | 1 | 2 | 3 | 4 |

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**3.1. Graphics**

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Image graphics must be compatible with the Word program requirements. Figures should represent a grey-scale image. The quality of an image should be sufficient when it is readable.

There is a possibility of printing separate figures on colour inserts but this need to be specially considerate with the publisher.

The figure description in the text should be preceded with this figure and should be sufficient for its correct understanding. There should be English and other possible language (e.g. Polish) titles placed under the figure.

Figure subtitle is in both languages below. Font: 10 pt., align text left, single space lines.

An example of figure and its subtitles are shown in Fig. 1.

The figures may also be presented in several parts, i.e. a, b, c… In this case all the parts must be inserted on the same page and have one subtitle with explanation according to individual pat of the picture.

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**Figure 1** Graph of dependency

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**4. LITERATURE LIST**

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An example of building a literature list is shown below. Title of books, articles, journals should be presented in accordance with the original. In the case of publications in languages other than English, you must add an English translation. The basic principles are consistent with the standards of ISO 690.

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**References**

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**The editor retains the sole right to decide whether or not the reference is used.** The references must be from a verifiable source and preferably from SCOPUS or Web of Knowledge database. The references must be numbered in sequence. In the text refer them by a number in square brackets [10, 15, 20-22]. There are essentially four types of reference entry: journals, books, conference proceedings and web sides. They should be formatted as follows:

#11#

**Journals:**

[1] Nguyen, A. & et al. Lawn mower injuries in children: A 30-year experience. *ANZ Journal of Surgery.* 2008. Vol. 78. No. 9. P. 759-763.

*Note: if Names of authors are more than 6, use: Name 1 author et al.: full name of journal, year, volume, number (special issue, issue), pages*

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**Books:**

[2] Teply, S. - Allingham, D.I. - Richardson, D.B. - Stephenson, B.W. *Canadian Capacity Guide for Signalized Intersections. Third Edition.* Washington: Institute of Transportation Engineers. 2008. 230 p.

*Note: if is Chapter of book, Names of all authors: title of chapter, title of book, editors, publisher, city, year, pages*

**Conference Proceedings:**

 [3] Bašić, S. - Bačkalić, T. - Jovanović, D. Temporal and time series forecasting as a tool for traffic safety analysis. In: *X International Symposium "Road accidents prevention 2010".* Novi Sad, 2010.

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**Web sides:**

[8] *Romania in figures 2011.* Bucharest: National Institute of Statictics. 2011. Available at: <http://www.insse.ro/cms/files/publicatii/Romania%20in%20figures_2011.pdf>

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Received Month, Year, accepted Month, Year